

## Library Code of Conduct

Approved by the Board of Trustees, October 14, 2009; revised 8/13/14

In order to provide a comfortable environment for use of the Pittsburg Public Library, the following rules of conduct apply both within the library and on library property:

- No loitering without intent to use library services
- Appropriate attire, including shoes and fastened/closed shirt must be worn
- No running or other disorderly conduct in the library
- Children under the age of eight must be accompanied by an adult
- No loud conversation or noise which is disturbing to others
- No playing of audio equipment or cell phone rings at a level that would be disturbing to others
- No sitting on stairs or tables and/or blocking or interfering of others
- No consumption of food in the building, except in designated areas or by special permission of library staff. Drinks must have lids.
- Patrons must abide by the library's Computer & Internet Usage Policy
- No animals in the building, except working dogs or those used in programs authorized by library staff
- No use of tobacco products in the building. Smoking outside is allowed in designated areas only.
- Patrons must leave the library at designated closing times
- No skating, skateboarding, or roller-blading on library property
- No possession of alcoholic beverages or illegal substances; nor shall patrons be under the influence of alcohol or drugs.
- Possession of knives, firearms or other weapons is prohibited unless authorized by state law.
- No solicitation, harassment, or invasion of privacy of library patrons or employees
- Sexual contact, exhibitionism, or abuse of any kind, such as but not limited to physically harming, threatening, or disturbing another is not allowed
- No theft, mutilation, or defacement of library property, including building, grounds, equipment, restrooms, or materials
- Passing undesirable, suggestive, profane, or objectionable material to library patrons or employees is not allowed

**Penalties:** Anyone not behaving within these guidelines will, after warning by library personnel, be asked to leave the premises for a specified amount of time. A person who persists in the disapproved conduct and who refuses to leave the building and grounds when requested will be removed by the local police.

**Individuals who are irrational or considered to be a threat to any library patron or staff member will not be given the courtesy of a warning but will be handled directly by the local police.**

**Appeals:** Patrons have the right to appeal to the Library Board for reinstatement of library privileges.