

## **Programming Policy**

Adopted by the Board of Trustees May 11, 2011

The Pittsburg Public Library offers public programming in order to meet the educational, informational, recreational and cultural needs of the community. Programs are planned by library staff for a variety of age levels.

All programs are open to the public. Some Youth Services' programs are restricted by age level. If registration is required due to space limitations a waiting list will be taken.

No fees may be charged to attend programs. Authors, performers, library staff, or the Friends of the Library may offer books and materials for sale.

The library may co-sponsor programs with other agencies, organizations, and businesses when they are compatible with the library's program goals and priorities.

The library promotes its programs through the library newsletter, fliers, *The Morning Sun* newspaper, the library's website, social media, and cable Channel 6. Presenters may additionally publicize their programs with approval of the library director.

Programs may be cancelled for various reasons: severe weather, absence of presenter, or low registration. Cancelled programs are not automatically rescheduled. The library will not alter or cancel a program solely because an individual or group may find the content objectionable.

All staff share responsibility for talking about programs outside the library whenever the opportunity arises.